

Informa 365Online is a simple, secure and cost effective way to search and retrieve data.

365Online is a powerful, robust, document retrieval solution that offers immediate access to records online, using ISO27001 standards to deliver Document Capture, Retrieval and Data Management.

Value for Money

The days of 'scanning to disc' and throwing it into a drawer are rapidly disappearing. People expect to get better use of their information which ultimately means better value for money. Having documents that you can view and share is great, but think of the other things you might be able to do which include:

- Google type searching with hit highlighting and structured results list
- Fast retrieval of unstructured documents across your whole archive
- Shared access of documents with your customers/suppliers
- Pre Audit of your financial information
- Alerting to any new relevant information
- Share documents/results with colleague via shopping baskets
- Data extraction for CRM, Accounts & other management systems
- Cleanse documents and files for better records management
- Analyse pricing and product information across suppliers
- Pro-active management of data archives



The Latest Technology

Leaders in Information Management in Ireland since 1993, Informa have developed a secure online search and retrieval platform. In partnership with ZyLAB, a global supplier of information management & retrieval technology, we have the latest in search technology which is used at forensic level.

This online solution works for both high & low volumes, so whether it is 1 box a month or 10 boxes a day the system is designed and costed to suit your requirements.

At Informa you receive a highly professional service end-to-end. We will sit down with you to discuss your retrieval requirements and establish other benefits you might avail of by having your documents centrally accessible.

Informa are twenty years in this industry and we fully understand how important security and back-up of your information is. That is why we have an ISO27001 accredited process from start to finish.

Other Benefits & Assurances with Informa 365Online

- Access to your documents 365 days a year 24/7
- Secure online storage in Tier 3 Data Centre with full back-up
- Document Level Security
- Multiple Indexes for multiple departments
- Capture & Hosting to ISO27001 standards
- Scalability, grow as you grow
- Upgradable from Informa 365 Lite to full version



	Informa 365Online Lite	Informa 365Online
Secure Online Hosting in ISO27001 Data Centre	✓	✓
Full Free Text Searching & hit highlighting	✓	✓
Shopping basket to organise documents	✓	✓
Full Back-up of all data	✓	✓
Named User Login		✓
Code Free Integration		✓
Email Alerting		✓

"We have worked with **Informa** for the past six years and we have never once had a problem. They collect and deliver on time every time regardless of the volumes which is key for us. The documents are available to staff 24/7 which is crucial"

Fiona Floyd,
Head of Medical Records
Our Lady of Lourdes Hospital, Drogheda